

NAME: _____ DATE OF AFFAIR: ____/____/____

Mail 6 weeks before affair to insure receipt.
ULTIMATE PARTY CENTRAL 43 Arizona Ave. Old Bridge, NJ 08857



BRIDAL SHEET

With this information, your entertainer will be fully prepared to conduct your reception in a smooth, polished and professional manner

Brides Parents: _____ Walking-in _____ Recognized _____

Groom Parents: _____ Walking-in _____ Recognized _____

1st Brides Maid _____ Escorted By _____

2nd Brides Maid _____ Escorted By _____

3rd Brides Maid _____ Escorted By _____

4th Brides Maid _____ Escorted By _____

5th Brides Maid _____ Escorted By _____

Jr. Brides Maid _____ Escorted By _____

Flower Girl _____ Ring Bearer _____

Flower Girl _____ Ring Bearer _____

Maid Of Honor _____ Best Man _____

BRIDE and GROOM _____

BRIDE and GROOM First Dance; Song: _____

Would you like a separate bridal party dance, or join in first dance? _____ Separate (name of dance) _____ Join In _____ None

BRIDE and FATHER 1st dance _____

GROOM and MOTHER 1st dance _____

Toast _____ Invocation Or Grace _____

Do you wish to have D.J. give table centerpieces away? YES NO

Will you have cameras on the table? YES NO

Is cocktail hour in same room as reception? YES NO NAME OF ROOM: _____

Cocktail Music: Yes / No Type: _____

Dinner Music: Yes / No Type: _____

Introductions: Yes / No Songs: Bridal Party _____ Bride&Groom _____

Bouquet/Garter Toss: Yes / No Song: Bride Throws Bouquet _____ Groom retrieves Garter _____

Bouquet/Garter Toss : Yes / No Song: Groom Throws Garter _____ Placing the Garter _____

Cake Cutting : Yes / No Song: _____

Last Dance: Yes / No Song: _____

Other Special Dances: Yes / No Song: _____

NAME: _____ DATE OF AFFAIR: _____ / /

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REQUEST SHEET

In order to personalize your party and to ensure your satisfaction on that special day, please complete this form and return it to us at least 6 weeks before affair to insure receipt. Please understand that every effort will be made to fulfill each request.

Type of Music Desired: (please check)

- | | | | |
|---------|-------------------|-------------|-------------|
| Rock | Club/House/Techno | Jazz/Blues | Top 50's |
| Disco | Bossa Nova/ Samba | Oldies | Classic |
| Latin | Irish | Portuguese | Italian |
| Polish | Greek | Alternative | Hip Hop/R&B |
| Motown | Reggae | Dance | Freestyle |
| Country | Other _____ | | |

Special Requests:

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Songs Not To Play: _____

Brides Name: _____

Grooms Name: _____

Phone: _____

Email: _____

Event Date: _____

Reception Times: Start _____ End _____

Banquet Venue: _____

Number of Guests: _____

Venue Address: _____

Venue Phone: _____

Room Name: _____

Contact Person: _____

Guest Arrival: _____

Guest of Honor Arrival: _____

Floor Number: _____

Elevator: Yes / No

Videographer: Name & number _____

Photographer: Name & number _____